



24th WORLD SCOUT JAMBOREE **ALLOCATION, FEE, AND REFUND TERMS AND CONDITIONS**

Applicable to all National Scout Organizations

A detailed description of NSO contingent fee terms and due dates

When:	31 Dec 2017	Allocation requests due
	31 Mar 2018	Initial payment due
	30 Sep 2018	Second payment due
	31 Mar 2019	Final payment due
Where:	Payments must be made via wire transfer. For more information, please contact inquiry@2019wsj.org .	

INTRODUCTION

The World Scout Committee has officially approved the 24th World Scout Jamboree fee, including the proposal of an early discount incentive. All fees apply to youth, adult leaders, members of the Contingent Management Team (CMT), and International Service Team (IST) who are approved by their National Scout Organizations (NSO) as participants at the 24th World Scout Jamboree. Upon expiration of the early discount incentive date at 11:59PM CST (GMT-5) on 12/31/2017, the full fee for ALL attendees will apply.

CONTINGENT ALLOCATION PROCESS

The NSO allocation process significantly impacts our planning and ordering for the 24th World Scout Jamboree. An NSO's allocation will be based, in part, on the allocation requested on the **Contingent Reservation Form, DUE no later than October 15, 2017**. After considering each NSO's allocation request, an actual allocation number will be confirmed by the office of the 24th World Scout Jamboree and communicated directly to each NSO's International Commissioner and designated Head of Contingent. This allocation will confirm the number of participants expected to attend the 24th World Scout Jamboree. The confirmation of allocation/registered numbers will also be used to calculate an NSO's fee total due to the office of the 24th World Scout Jamboree as outlined in charts and timetables in this document.

FEE PROCESSES AND TIMELINES

Each NSO will collect fees from their participants for the 24th World Scout Jamboree (except for the 24th World Scout Jamboree Planning Team). Each NSO will then make payments for the whole contingent to the office of the 24th World Scout Jamboree. NSO contingent payments are NOT to be made by or through individuals.

All fees indicated in this document are payable to the office of the 24th World Scout Jamboree, are to be paid on or before the indicated due date(s), and are payable in United States Dollars (USD).

Wire Transfers will be the ONLY accepted payment method for NSOs.



Non-Refundable Fees

Regardless of the receipt date of an NSO's first payment, the following portion of participant fees (USD) are considered a deposit and thus **NOT** refundable or eligible for credit to NSOs in the case of a reduction in the confirmed allocation/registration numbers.

Youth, Adult, CMT, and IST	WOSM A	WOSM B	WOSM C	WOSM D
Non-refundable Amount	55	75	110	150

Early Discount Rate

A 5 percent Early Discount incentive is available to NSOs making their first payment (USD) to the 24th World Scout Jamboree on or before December 31, 2017. All positions are eligible for the incentive including youth participant, adult leader, CMT member, and IST.

Youth, Adult, CMT, and IST	WOSM A	WOSM B	WOSM C	WOSM D
Early Discount Reservation Fee	55	75	110	150

By meeting the 5 percent Early Discount incentive as stated above, the total Early Discounted event fee for youth participants, adult leaders, CMT, and IST would then be (USD):

Youth, Adult, CMT	WOSM A	WOSM B	WOSM C	WOSM D
Full Fees	319	638	957	1275
Early Discount Fees	304	606	909	1212

IST	WOSM A	WOSM B	WOSM C	WOSM D
Full Fees	294	588	882	1175
Early Discount Fees	280	559	840	1116

Full Fee Rate

The officially-approved full rates (USD) are as follows, understanding that Youth/Adult/CMT rates are for all participants OTHER than IST members.

Youth, Adult, CMT	WOSM A	WOSM B	WOSM C	WOSM D
Full Fees	319	638	957	1275

IST	WOSM A	WOSM B	WOSM C	WOSM D
Full Fees	294	588	882	1175



Payment Timelines and Amounts

Payment timelines and amounts due **will depend on whether an NSO met the Early Discount criteria.**

NSOs That Met the Early Discount Criteria

Payment timelines for those NSOs that met the early discount payment criteria are as follows (USD):

Early Discount Due Dates	WOSM A Y/A/CMT	WOSM A IST	WOSM B Y/A/CMT	WOSM B IST	WOSM C Y/A/CMT	WOSM C IST	WOSM D Y/A/CMT	WOSM D IST
12/31/2017	55	55	75	75	110	110	150	150
3/31/2018	122	112	243	223	364	336	485	446
9/30/2018	122	112	243	223	364	336	485	446
3/31/2019	5	1	45	38	71	58	92	74
TOTAL	304	280	606	559	909	840	1212	1116

NSOs Electing the Full Fee Option

Payment timelines for those NSOs electing the Full Fee option are as follows (USD):

Full Fee Due Dates	WOSM A Y/A/CMT	WOSM A IST	WOSM B Y/A/CMT	WOSM B IST	WOSM C Y/A/CMT	WOSM C IST	WOSM D Y/A/CMT	WOSM D IST
3/31/2018	126	118	255	235	383	353	510	470
9/30/2018	128	118	255	235	383	353	510	470
3/31/2019	65	58	128	118	191	176	255	235
TOTAL	319	294	638	588	957	882	1275	1175

Late Fees

Any payment made **after March 31, 2019 is subject to an additional 10% late fee.** Full and complete contingent payments are due to the office of the 24th World Scout Jamboree no later than May 1, 2019. If payments are not received by May 1, 2019, that NSO's contingent allocation is at risk of cancellation, even understanding deposits have been made and late fees assessed.

There are no refunds or credits for cancellations or reductions in allocation/registration numbers after March 31, 2019. There are no refunds or credits for any late fee assessed after March 31, 2019.

The 24th World Scout Jamboree reserves the right to cancel the allocation of any NSO that is not meeting the deadlines of the published payment schedule.



REFUNDS

Refunds will be considered at the NSO level **ONLY** in response to a request submitted by the NSO Head of Contingent or International Commissioner for a reduction in an NSO's approved allocation/registration numbers. Refunds will be issued in the form of **credit** to the NSO against future payments due – unless no future payments are due, in which case an actual refund will be made. Credits and refunds **will be made directly to the NSO only in USD**.

NO REFUNDS will be issued for deposits (refer to Non-Refundable Fees, above) or for any assessed late fees.

The 24th World Scout Jamboree refund policy is limited to only the fees paid by an NSO for a 24th World Scout Jamboree participants (youth, leader, CMT, IST). The sum of any refunds given will not exceed the actual fees paid in USD. In a case of very inaccurate allocation requests, cancellation fees *could* exceed the funds paid by the NSO.

Any refunded fee amount will be subject to two criteria:

1. Timely submission of the refund request, determined by the date the office of the 24th World Scout Jamboree **receives an NSO's Head of Contingent or International Commissioner's request** for a reduction in contingent allocation
2. Consideration and approval by the Executive Team (3 co-chairs of host nations and the Executive Director) of the 24th World Scout Jamboree of the NSO's request for a reduction in allocation

Contingent Allocation Adjustments

Accurate allocation requests ensure a healthy Jamboree budget. To that end, the 24th World Scout Jamboree has set **fees that will be assessed** and maximum levels of **credit given** to NSOs that request a **one-time reduction** in approved and confirmed contingent allocations.

Any credit given an NSO due to reduction in an approved and confirmed allocation will be a partial credit against their approved allocation number, less any non-refundable deposit paid. Any potential credit will depend on how early the NSO requests the adjustment, according to the following chart, and is subject to approval by the 24th World Scout Jamboree Executive Committee. The respective NSO is responsible for the **full Jamboree fee** for any reduction in allocations beyond the parameters described in the chart below:

Timelines and Maximums for a One-Time Allocation Reduction Request

Date request must be received by the office of the 24th World Scout Jamboree	Maximum levels of reductions in contingent approved allocations/registration numbers
By March 31, 2018	Maximum 15% reduction in allocation number
By September 30, 2018	Maximum 10% reduction in allocation number
By December 31, 2018	Maximum 5% reduction in allocation number
January 1, 2019 and after	No reduction in allocation numbers



Travel Documents Refund Considerations

The 24th World Scout Jamboree Executive Committee will review requests submitted by NSOs for credit/refunds that are made because of the denial of a participant's application for a visa to attend the 24th World Scout Jamboree.

Credits/refunds will not be considered when the denial of a visa to attend the 24th World Scout Jamboree occurred when an individual did not follow the application procedures, deadlines, or processes as outlined by the appropriate governmental authority.

CANCELLATION STATEMENT

The Jamboree Organizing Committee has the authority to cancel the 24th World Scout Jamboree due to compelling reasons. If the jamboree is interrupted because of potential risks or events outside the committee's control (e.g., acts of terrorism, natural disasters, etc.), the jamboree organization will not refund the fees paid.